



April 28, 2019

Military Officers Association of America
Colonel Mike Turner, USAF, Ret.
Vice President, Development
201 N. Washington Street
Alexandria, VA 22314

Re: Interim Report on Distribution of Community Fund Grant

Dear Colonel Turner,

Luke Chapter, Military Officers Association of America (Luke Chapter) submits this Final Report for fiscal year 2018-19 to MOAA's Community Foundation (formerly Military Families Initiative), as required by the terms of the grant from MOAA, by grant agreement dated May 25, 2018 (the "Grant Agreement"). This report incorporates and supersedes the Interim Report dated 28 November 2018.

A grant of \$3,750 was received from MOAA. The Board of Directors of Luke Chapter MOAA, from its own budget and resources, added an additional \$1,250 to our grant pool, for a total of \$5,000 in grant funds available for distribution. Also, \$275 in cash was raised in the food drive by Luke Chapter in October/November, along with 300 cans/boxes of food for distribution to needy active duty enlisted families at Luke AFB. A total of \$5,275 in cash was therefore available for distribution, together with cans and packaged food from our fall food drive.

By way of overview, we established in the fall of 2017 a Grant Committee to identify potential recipients, interview individual's in financial need, evaluate the applications for grants and make recommendations to our Board of Directors, develop relationships with referring agencies, and develop forms and process controls, etc. These actions are more fully described below. With established procedures and referral relationships, we found that the process was much easier to accomplish this season than from the cold start. We are fully compliant with the Grant Agreement to the best of our knowledge and belief.

As provided in the Grant Agreement, Luke Chapter focuses our grant program as follows:

"Luke Chapter will apply grant funding to provide housing support, food relief and for emergency financial assistance, for and on behalf of "military and veteran family clients" as defined in the Community Fund [MFI] grant criteria. This includes currently serving uniformed service members of all ranks or their family members, veterans of all ranks or

their family members, and family survivors of a deceased currently serving uniformed service member or veteran.”

Luke Chapter holds the Community Fund grant monies in a separate, identified account in our accounting system.

A Grants Committee, headed by Lt Colonel Dennis DeFrain, USA (Ret), with CWO3 Don Fordney, Navy (F), Linda Wolverton (SSP), Colonel Mike Kramer, USAFR, Ret., and Rev (Maj) Fannalou Guggisberg, USAF (Ret.), evaluated potential recipients and made recommendations to the Luke Chapter Board of Directors. The full Board reviewed and approved all recommended grants reported here.

We worked through the fall of 2018 and early spring of 2019 with several local agencies and programs to identify needy and worthy recipients of grant funding. Among these agencies are: The U.S. Air Force Chaplains Office, and the Airman and Family Readiness Center, at Luke AFB, Arizona; the Northwest Military Veterans and Success Center (Nisha Dorsey); the “Veterans Court” administered by the Maricopa County District Court, Phoenix, Arizona; the Arizona Coalition for Military Families (Nicola Winkel); and the Veterans Administration, through Stephanie Nix and Joan MacCarthy, social workers. We worked directly with the individual grant recipients and disbursed money to those grant recipients or in checks payable to creditors/landlords of the recipient.

As of the date of the Interim Report on 28 November 2018, the sum of \$4,075 had been disbursed.

Here is a restatement and summary of all grant disbursements through the Final Report:

<u>MFG Grant Recipients</u>	<u>Date</u>	<u>Purpose</u>	<u>Amount</u>
Military Family Foundation	May 2018	Relieve financial emergency	\$3,750.00
Luke Chapter grant addition	Nov 2018	Relieve financial emergency	1,250.00
Cash donations for food	Nov 2018	Food relieve and other	275.00
Additional donation by member	Jan 2019	Relieve financial emergency	<u>100.00</u>
Total in grant pool (MOAA and Luke Chapter funds)			\$5,375.00
David Hutton and wife	10 Sep 18	Rent and medical charges	\$ 600.00
Ronny Mieglich	16 Oct 18	Rent and late charges	500.00
Charles Darkins	16 Oct 18	Rent, and repay debt to VA	500.00
Larry Bishop and wife	29 Oct 18	Pay rent and household bills	500.00
Families at Luke AFB	Thanksgiving	Food relief, commissary cards	975.00
Bryan Bunnell and family	14 Nov 18	Electric bill, late charges	500.00
Andromaque Etienne and son	14 Nov 18	Pay rent and late charges	500.00
Mark Digan	19 Dec 18	Water, utilities and rent	350.00
Brian Hosier	22 Jan 19	Electricity bill	160.07
Jason Farris	31 Jan 19	Rent and electricity bill	<u>800.00</u>
Final Report-Expenditures			<u>\$5,385.07</u>
CASH BALANCE IN GRANT POOL			\$ (10.07)

Information on each individual grant recipient is enclosed as Attachment A. We have a photo and releases from all but one person, who did not return the form. The Luke AFB Chaplain's office refused permission to take photos of food support recipients on privacy grounds, to avoid identification of active duty personnel and embarrassment. Photos of the Luke Chapter's Chaplain, Rev Maj Fannalou Guggisberg, with other Chaplain personnel supporting the food distribution area and process are enclosed.

This completes the final report to MOAA MFI. Please contact the undersigned with any questions.

Luke Chapter is grateful for the funds provided to us for distribution in food, housing and emergency financial relief for veterans and junior enlisted families. The experience of giving and helping as a Chapter has truly enriched our members as we reach out and contact military people in need.

Very truly yours,

Michael J. Kramer, Colonel, USAFR, Ret.
President
Luke Chapter, Military Officers Association of America

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Cc: Luke Chapter Board of Directors